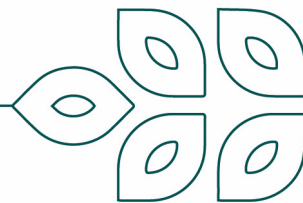




AFTERCARE FORM



DETAILS OF LEARNER	
Name:	
Surname:	
Student number:	
Grade:	
Dietary requirements:	
Allergies:	
DETAILS OF PARENT/GUARDIAN	
Name:	
Surname:	
Place of work:	
Contact number work:	
Cellphone number:	
OTHER DETIALS	
Name of person who may collect child from aftercare:	
Name and contact number in case of emergency and parent(s) cannot be reached:	
Any information we should be aware of regarding your child:	

TERMS AND CONDITIONS

1. RIGHT OF ADMISSION

Right of Admission is strictly reserved

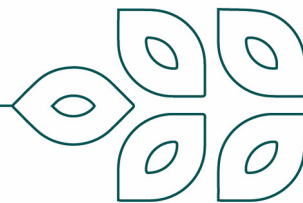
- a. Application for enrolment to the Aftercare Centre must be completed in full and submitted on the Centre's prescribed form.
- b. The centre will not provide service until such time that:
 - i. The prescribed application form has been completed.
 - ii. The fees as prescribed has been paid in advance or, until such time that the contractual financial payments are up to date.
 - iii. Learners should attend the Aftercare Centre regularly and are required to adhere to the Centre's rules and regulations. Failure to do so may result in disciplinary action and/or expulsion from the centre. No refunds of any nature will be due.

2. PERIODS AND TIMES OF THE AFTERCARE CENTRE:

- a. Only during school terms: Monday to Friday
- b. Times: 14h15 - 18:00
- c. The Centre will not be open during school holidays or public holidays.
- d. The Centre operates for 11 months (January -November) and closes on the 30th November 2019.
- e. A penalty of R50 will be levied for every 15 minutes that a learner is collected after 18:00.



AFTERCARE FORM



3. FEES PAYABLE:

- a. All fees prescribed should be paid monthly in advance in accordance with the ruling tariff of fees, together with any other charges that may be levied in terms of
- b. No reduction in fees due or paid will be allowed in respect of days on which a child does not attend the Centre for any reason whatsoever.
- c. In the event of the Centre presenting fun activities at school, parents will be liable for the additional fees. (eg: Jumping Castle, Water slide etc.). This must be paid before the day of the activity.

4. RESIGNATIONS, TERMINATIONS AND SUSPENSIONS:

- a. A minimum of one calendar month's written notice of the intention to withdraw a child from the Centre is required.
- b. In exceptional cases and at the discretion of the Principal, the Centre reserves the right to dismiss any child without notice. No refund or waiver of monthly fees or due fees will be made.
- c. If no payment is recorded by the 7th of the month the Centre will suspend services to the learner immediately

5. RESTRICTIONS

- a. The Centre will not accept responsibility for the academic progress of the child(ren) in its care. No guarantee is given that any child will complete ALL homework assigned by the teachers.
- b. The Centre will not assist learners with the building of school projects, but will provide access to resource through the school's computer room

6. GENERAL

- a. A child may only leave the premises with the legal Parent/Guardian unless the Centre has received written instruction from the Parent/Guardian informing the Centre of the name and identity number of the person who will collect the learner.
- b. Where a person other than the Legal Parent/Guardian collects the learner they will be required to submit a certified copy of their ID document and produce their original ID document.
- c. In the event of an accident the Centre reserves the right to transport the child to a registered medical facility if the legal Parent / Guardian cannot be contacted. The Parent/s or Legal guardian will be held responsible for the account from the medical facility.
- d. Parents/Guardians will not be admitted to the Centre unless accompanied by a member of the Aftercare staff.
- e. The Centre will not be held responsible for the loss or damage of articles brought by the child to the Centre.
- f. The Aftercare Centre does not provide stationery.
- g. All children are to be collected from the designated play area or class at 18:00. The children are to be signed out

These conditions of enrolment may be amended from time to time at the discretion of the School. Written notification will be communicated to the Parent/s or Guardian.

SIGNATURE

DATE